

Didja Know?



- Are you AGR and going to a “School”?
- I’m not talking about the Functional courses at PEC.
- I’m talking about MOS or NCOES kind of “School”.
- Follow these instructions and you can solve the “mystery” of what routing list you should be using.

What's a Routing List?



- A Routing List is kinda like a highway.



- Only, you won't need a GPS to get your Authorization to the right place.

Ok, I'm Ready



- Once you have your created your Authorization, you need to proceed to the Digital Signature page.
- Next slide, please!

Logged In As: [Redacted]
 Traveler Name: [Redacted]

Document Name: LBKSRTISALINA051409_A01
 Document Type: Authorization
 Screen ID: 1059.1

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Defense Travel System

A New Era of Government Travel

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Digital Signature

Click below to stamp and submit this trip authorization for routing and approval. By submitting this document, you are digitally signing this document.

Document Action

* Submit this document as:

SIGNED

Routing List:

AGR Tvl

Additional Remarks:

[Submit Completed Document](#)

Change Me because I am waaay wrong!

You will need to change your default to the Routing List that references G3. After all, G3 is paying for you Military Training.

Pending Routing Actions

Awaiting Status Change To	By	Level
Signed	SGT Snuffy	0

Document History

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 Traveler Name:

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Digital Signature

Click below to stamp and submit this trip authorization for routing and approval. By submitting this document, you are legally signing this document.

Document Action

* Submit this document as:

SIGNED

Routing List:

AGR G3

Additional Remarks:

The estimated transportation related expenses and actual reimbursement may be reduced if travel is completed using a different transportation mode than authorized by your AO.

Click

[Submit Completed Document](#)

Pending Routing Actions

Awaiting Status Change To

By

Signed

SGT S

Document History

After you have reviewed "Other Auths, And Pre-Audit, you need to Click On the "Submit Completed Document".

Ta-Da!



By selecting the correct routing list, your orders will be on the DTS Super Highway to G3.

And now you know.

Your Authorization to go to school is on the way to be approved by the G3 Shop!